

CEIAG

Provider access policy statement

Guru Nanak Sikh Academy



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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Guru Nanak Sikh Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact:

Beth Curtis

Assistant principal – Raising Standards & Careers.

Telephone: 020 8573 6085

Email: beth.curtis@gnsa.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Guest speaker assemblies

Employability workshops

Mock Interviews (Year 10 and 12)

Lunchtime career talks (Sixth Form)

STEM Events

Please speak to Beth Curtis to identify the most suitable opportunity for you.

4.3 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.4 Premises and facilities

The school will make the Sports hall, MPR, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Beth Curtis.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the School library, which is managed by the school librarian. The Library is available to all students at lunch and break times.

5. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Beth Curtis.